



**Sj** DEVELOPERS  
builds assets for life

**SAFETY GUIDELINES  
FOR REOPENING  
POST LOCKDOWN**



As the lockdown is getting relaxations, and we start operating our Marketing and Site offices again, it is important to keep some precautions in mind. We must remember that the threat of COVID-19 is far from going away. The more cautious we will be now, better are the chances of ending this pandemic. Please maintain social distancing as much as possible, stay home, stay indoors and when you must come out follow the basic preventive measures.

**So, be safe, be secure, and follow the health precaution guidelines, for yours and everybody's well being.**



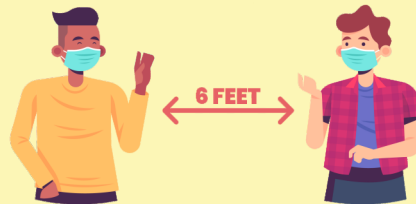
## THE 3 LAWS OF MOTION – MPS

Primary rules to be maintained whenever you leave your home

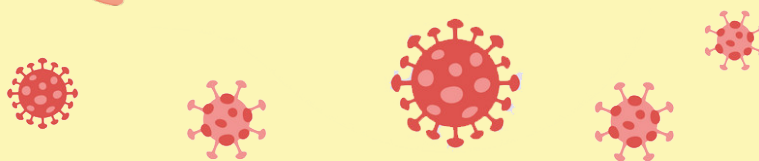


**WEAR A FACE MASK ALWAYS**

**MAINTAIN PHYSICAL DISTANCE,  
OF AT LEAST 6 FEET**



**SANITIZE/WASH YOUR HANDS  
FREQUENTLY (for at least 20secs)**



**These rules become null & void if you feel sick and have a temperature. Stay home & consult a doctor.**

## **TRAVEL 5**

**Rules For Coming To Your Workplace, Marketing Or Site Office, In A Safe Way**



**PREFER COMING IN YOUR PERSONAL VEHICLE**

**SANITIZE HANDS BEFORE & AFTER BOARDING TRANSPORT VEHICLE**



**MAKE SURE EVERYBODY IN THE VEHICLE IS WEARING MASKS**

**MAINTAIN PHYSICAL DISTANCING IN BUSESSES. 1 ROW -1 PERSON IN ZIGZAG PATTERN**



**ALLOW FRESH AIR, OPEN THE WINDOWS, AVOID AC**

## **SANITIZE-TOUCH-SANITIZE**

### **STS – RULES FOR A SAFE WORKSPACE**

#### **3 LAWS OF MOTION AND THEN**

**PREFERABLY  
USE  
STAIRCASES**

**NOT MORE THAN  
2 PEOPLE  
IN LIFTS**

**USE ELBOWS  
TO OPEN  
DOORS**

**KEEP YOUR CHAIR ARM  
RESTS, DESK, KEYBOARD  
& MOUSE SANITIZED**

**SANITIZE YOUR HANDS EVERY TIME YOU  
TOUCH SOMETHING, LIKE LIFT BUTTONS,  
SWITCHES, DRAWER HANDLES ETC.**

## SAFE WORK CULTURE



**ONE TIME ENTRY,  
ONE TIME EXIT**

**CHECK TEMPERATURE OF  
ALL EMPLOYEES**



**NO HANDSHAKES.  
NAMASTEY RULES.**

**ORGANIZE E-MEETINGS,  
AVOID GOING IN TO OR  
INVITING PEOPLE TO OFFICE**



**MAINTAIN PHYSICAL DISTANCE  
MEETINGS IN CONFERENCE**

**BRING LUNCH FROM HOME,  
DO NOT VENTURE OUT FOR FOOD**



**DO NOT SHARE PENS &  
STATIONARY, FOOD OR WATER**

**DO NOT USE SPIT TO COUNT  
CASH OR TURN PAGES**



**DO NOT CROWD OR GATHER  
IN GROUPS**

## **HOME 5**

### **3 LAWS OF MOTION + TRAVEL 5**

## **THEN**

**1**

**DISINFECT SHOES & BAG BEFORE  
ENTERING HOME**

**2**

**DIRECTLY GO TO BATHROOM**

**3**

**SOAK YOUR CLOTHES IN  
DETERGENT WATER & WASH**

**4**

**TAKE A SHOWER  
& WEAR FRESH CLOTHES**

**5**

**REMEMBER TO WASH YOUR  
MASK REGULARLY**

## **SANITIZER TIPS**

### **How to disinfect bags & shoes?**

**WEAR MASK BEFORE DISINFECTING BAGS & SHOES**

**WHAT TO USE FOR DISINFECTING? USE SAVLON/DETTOL DISINFECTANT OR USE ANTISEPTIC LIQUID IN 1:15 RATIO WITH WATER OR AFTER SHAVE LOTIONS, DEODORANTS (WITH 70% > ALCOHOL CONTENT) OR SURGICAL ALCOHOL CAN ALSO BE USED**

**PUT ANY OF THE ABOVE MENTIONED LIQUIDS ON A DISPOSABLE PIECE OF CLOTH AND SWAB THE SURFACE OF THE BAGS & SHOES**

**THROW AWAY THE PIECE OF CLOTH IN THE GARBAGE BIN**

**WASH HANDS VIGOROUSLY IN THE END**



**OUR SITE & MARKETING OFFICES ARE OPEN**

**FOLLOWING THESE GUIDELINES  
LET'S ABIDE BY THEM AND**

**DEFEAT COVID-19**



**REGD. OFFICE:**

SJ Developers & Housing Pvt. Ltd.,  
B/6, Miknik Mall, 103, Nayapalli,  
Near ISKON, Bhubaneswar - 751010,  
CIN No - U701010R2003PTC007138,  
Email: [customercare@sjdevelopers.com](mailto:customercare@sjdevelopers.com),  
Call: 0674 2565575  
Website: [www.sjdevelopers.com](http://www.sjdevelopers.com)

**SALES. OFFICE:**

SJ Developers & Housing Pvt. Ltd.,  
Gobindpur, Jatni Road,  
Near KIST College  
Bhubaneswar - 752050,  
Call: 9337557575, 7894436222  
[www.royalhabitat.com](http://www.royalhabitat.com)

